

MINUTES OF BEAVERTON SISTER CITIES ADVISORY BOARD

August 22, 2011

PRESENT: Board members: Bradley Heine, Brian Bost, Gayle Schula, Giselle Bawnik, Jason Dempsey, Jeffrey Ressler, Kellie Stellingwerf, Linda Wilson, Megan Kirkpatrick, Michael Kalkofen, Rahmiel Mitchell, Sheldon Lee, Stan Tellin and Ted Chung. BSC Program Coordinator: Theresa Baird. Council member: Ian King.

ABSENT: 0

MEETING CALLED TO ORDER: 5:30 pm

MINUTES: Minutes of the June meeting were approved with one change with a unanimous vote after a motion by Sheldon and a second by Stan.

PROJECT UPDATES ISL: Board members gave an overview of their experience with the ISL program.

Board members: Overall the Board felt the ISL event went very well considering the many aspects of the program that were executed. The Board felt there are definitely areas to learn from and improve should a similar program be planned in the future.

Host families: For the most part the feedback from the host families was very positive.

Participants feedback: Some feedback about the program was a little mixed due to the varied nature of the level of knowledge of the participants. Some participants thought the information was too simple, yet others thought it was too difficult. It is acknowledged that it is difficult to screen the level of their English in advance and to create a program that can satisfy a wide range of knowledge base.

VIP and Host family event Thursday evening Community Center: Feedback from the Board about the VIP event on Thursday evening was that it seemed a bit disorganized. A major challenge was that the microphone system was not working properly.

Interpreters: One interpreter did not have the proper language skills. Some feedback was that the paid interpreters were not that good.

SISTER CITIES STRATEGIC PLANNING PRESENTATION:

The planning session is scheduled for Monday September 12 and Tuesday September 13 from 5:30-9:00. There are some additional participants that have been invited to attend to help with the strategic planning. It is important for all the Board members to attend both evenings. Theresa asked who would not be able to attend the Strategic Planning sessions. The responses were: Linda Wilson said she would probably not be able to attend on Monday, or only a few minutes; Stan Tellin said he would not be able to attend Tuesday. Everyone else said they could attend both sessions.

A survey has been sent to all Board members, volunteers/committee members, host families, local ISL participants, sponsors and educational committee members from the ISL project to help provide feedback and information to guide the strategic planning process.

Theresa presented a document providing an overview of the history of the previous Sister Cities Foundation through the current activities of the Board as part of the City of Beaverton.

Theresa also provided a document to help show the current organizational structure of how Sister Cities fits into the City.

The group discussed the expectations of the Board for the strategic session. Councilor King, Sister Cities Council Liaison, stated the three things (why are we here, what are we for, what's the value to the city) the council will be interested to hear.

Ted made a motion that the two-day strategic planning session replace the regular Board meeting in September. Michael seconded the motion. The motion passed unanimously.

ANNOUNCEMENTS:

Invitations are going out to volunteers for the volunteer recognition dinner in September.

ADJOURNMENT: Gayle motioned to adjourn the meeting, Giselle seconded. The meeting was adjourned at 7:15.

MINUTES TAKEN BY: Megan Kirkpatrick, secretary